



## FSP Contract Checklist

Entity Name

### General Requirements

- Completed Contract (Including Annexures)
- Proof of Bank Details (Cancelled cheque or Bank Statement)
- Proof of VAT Registration (VAT Registration Certificate)
- Copy of Financial Services Board License

### Requirements for Sole Proprietor

- Copy of ID Document
- Proof of Residence less than 3 months old (eg: utility bill, telephone bill)

### Requirements for SA Companies

- Certificate of Incorporation CM1
- Notice of Registered Office and Postal Address CM22
- Proof of Residence less than 3 months old (eg: utility bill, telephone bill)
- Proof of Authority to act for company (Board Resolution)
- Copy of ID / Passport (iro each director and all authorized signatories)
- Proof of Residence (iro each director and all authorized signatories)

### Requirements for SA Close Corporation

- Founding Statement and Certificate of Incorporation CK1
- Amended Founding Statement CK2
- Proof of Residence less than 3 months old (eg: utility bill, telephone bill)
- Proof of Authority to act for close corporation (Board Resolution)
- Copy of ID / Passport (iro each member and all authorized signatories)
- Proof of Residence (iro each member and all authorized signatories)

### Requirements for SA Partnerships

- Partnership Agreement
- Proof of Authority to act for partnership
- Copy of ID / Passport (iro each partner and all authorized signatories)
- Proof of Residence (iro each partner and all authorized signatories)